



MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 20th July 2017 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Peter Lewis [Mayor], Kelvin Baker, Allan Davies, Barry Evans, Cefin Evans, Hazel Evans, , Alan Jones, Peter Lewis, Odette Little, Maureen Webley, Clerk: Stella Jones.

1. 07/17 Ymddiheiriadau am Absenoldeb / Apologies for Absence –

2. 07/17 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

Finance – Cllr H Evans – 9.1.iv. ,9.2. S/O Clerk Salary. Cllr B Evans 9.ii.

3. 07/17 Heddlu / Police – the police have received an email from Boots to confirm they will be making deliveries between 9.15am & 9.30am and that the Cooperative should have deliveries at 6am. Police aren't able to do much about speeding due to staff shortage. Following the sad accidental death of Jem Pendragon the family were asking whether it was possible to have warning signs by the river.

4. 07/17 JILL SUTTON – attended the meeting to discuss briefly the renewal of Fair Trade Town status which needs to take place on 15/12/2017. She extended the Fair Trade Committee's appreciation of the TC support from its inception. The group now needs an Action Plan – requests that the Council needs to state that it uses Fair Trade products, is there any way that the TC can influence others to use Fair Trade Products. **Traders** – feel that closure of toilets is having a detrimental effect on businesses in town and would like to offer a proposal that a working group of traders & TC work together with the aim to reinstate the public conveniences

5. 07/17 a) I Gymeradwyo Cofnodion Cyfarfod Misol 15.06.17 / To approve the Minutes of the Monthly Meeting held on 15.06.2017 –

Proposed by Cllr A Davies

Seconded by Cllr H Evans

6. 07/17 Materion yn codi / Matters Arising

Ref 6.xvii.06/16 Outstanding CCTV – it was reported that work to Cawdor Hall has been completed, some cameras need cleaning and re-focusing and that some hardwiring needs to be done. One camera may need to be changed, this could cost about £150 each. Clerk to write to the Police Commissioner whether there is any funds to help with maintenance of CCTV

Ref 7.06/16 Day Centre – the future – it was unanimously resolved not to take this on because of the Financial Burden implications

Ref 11.10/16 Castle Lights & CADW – Cllr A Jones stated that numerous questions from CADW have been answered and these will be passed on to the inspector for confirmation.

Ref10.ii.10/16 Adopt a Red Kiosk – Clerk stated that nothing had been heard from BT

Ref.b.11/16 Town Pavements – C Cllr H Evans stated that CCC will dig out all the channels that are going crosswise to the pavements hopefully this will be carried out in September.

Ref 11.3.a) 07/16 Mart Car Park – C Cllr H Evans stated that a survey would be undertaken to find the best place for the drains to be placed prior to resurfacing work would be done.

Ref 9.4.04/17 Unit 4 – there had been no further developments

Ref 10.06/17 – Footpath by King George V Playing Field – quote had been received by Finance Committee from a contractor and they recommended that work should proceed – this was agreed by TC

Ref 12.2.06/17 – Flower Tubs – Ms Vivian Early has offered her services to look after two of the tubs by the church hall – this was gratefully accepted and was given permission to get soil from Trefhedyn if needed and the council would pay for plants/bulbs

7. 07/17 Gohebiaeth / Correspondence

i. Llio Phillips – notification of end of case closure

ii. email – OWW Conference and AGM Saturday 30th September 2017 – *circulated & noted*

Signed _____

Date _____

- iii. email – CCC – Planning Applications 12.06.2017 - 16.06.2017 – *circulated & noted*
- iv. e-mail – CCC – Wi-Fi Towns Initiative meeting 17/07/2017 – the whole idea is to have WiFi in the town – leader programme by CCC and this will be a bonus for the town if this goes ahead
- v. email – CCC – Planning Applications 19.06.2017 - 23.06.2017 – *circulated & noted*
- vi. email – CCC – Carmarthenshire Public Services Board #Ideas Exchange Workshop – *circulated & noted*
- vii. email – Jill Sutton – Fair Trade meeting 3/07/2017 at 5.30pm – *circulated* –
- viii. email – One Voice Wales Bulletin June 2017 – *circulated*
- ix. email – CCC – Planning Applications 26.06.17 - 30.06.17 – *circulated & noted*
- x. email – Cllr Webley on behalf of Ysgol Gyfun Emlyn Governing Body – *a Safe Routes in the Community Grant application requires the TC support – this was agreed to*
- xi. email – OVW One Voice Wales: Bwletin Newyddion – *circulated*
- xii. email – CCC – Planning Applications 03.07.17 - 07.07.17 – *circulated & noted*
- xiii. email – OVW – Revised School Organisation Code <https://consultations.gov.wales/consultations/school-organisation-code> *circulated*
- xiv. email – Alan James – quote for work on Footpath – *discussed under Financial Matters*
- xv. email – CCC – Waste & Tyre Amnesty, NCE Mat Car Park 27/07/2017 8am-1pm
- xvi. email – SSE – Electricity Contract Confirmation
- xvii. email – CCC – Planning Applications 10.07.2017 - 14.07.2014 – *circulated & noted*
- xviii. email – HUTS – Open Day August 23rd 10.30 – 3.00pm – *noted*
- xix. email – Plant Dewi Newcastle Emlyn Family Group – *circulated – discussed in Financial Matters*
- xx. Jill Sutton – Change of plans for tomorrow's celebrations
- xxi. Sally Thomas – questioned whether unit holders were covered by Council insurance – *each holder should have their own individual contents insurance*
- xxii. Yana Jones – *requesting a copy of an end of tenancy agreement for the benefit of her electricity provider - agreed*
- xxiii. Eleri Davies – Gwyl Hanes Cymru i Blant
- xvi. email – OVW – new Councillor Induction Training - Carmarthen - Tuesday 20th June - 6.30-9pm – *circulated*
- xvii. email – CCC – Temporary road closure – W4633 Penlon road, Newcastle Emlyn – *circulated & noted*
- xviii. email – Eiriol's Spring Newsletter – *circulated*
- xix. email – OVW – National Development Framework for Wales - Newsletter June 2017 – *circulated*
- xx. email – CCC – Planning Applications 05.06.2017 - 09.06.2017 - *circulated*
- xxi. email – Mo Spowart-Davies – HUTS – *circulated – it was agreed that Unit 4 could be used but would need vacating should anyone wish to rent the Unit*
- xxii. email - Mid and West Wales Fire and Rescue Service May 2017 Newsletter – *circulated*
- xxiii. email – Jill Sutton – Newcastle Emlyn Fairtrade Group Meeting
- xxiv. Letter of thanks from NCE Eisteddfod Committee for the financial support

8. 07/17 Adroddiadau Pwyllgorau / Committee Report

- ii. **Fair Trade** – meetings have been held the next meeting to be held in September
 - Traders** – Committee - Chair – Jill Sutton, Vice Chair – Barry Adams & Ann of Talking Heads, Secretary – Chris Little, Treasurer – Roger Ladbrook
- iii. **Town Traders** – following the successful vintage day held on 3rd April it was arranged that another Vintage Day would be held in September. The AGM would be held on 11th July at the Plough.

9. 07/17 Ceisiadau Cynllunio / Planning Applications

Cais Cynllunio–Ymqynghori / Planning Application Consultation –
None

10. 07/17 Materion Ariannol / Financial Matters

Finance Committee – recommends the quote on the necessary repair work on the footpath be accepted.
the quote for a sign directing visitors to the church and park, fitted is £45. Permission needs to be sought from owner of wall where sign is to be sited.

1. Invoice

i.	Wyn Davies, Handyman(18 /06/17 – 18/0717).....	£495.00
ii.	J Williams Toilet cleaning(June)	£210.00
iii.	Cleaning materials (June).....	£41.96
iv.	Sally Thomas	£134.00
v.	Stella Jones (Items for Mayor Making).....	£9.89
vi.	Stella Jones (Small Claims Court Fees).....	£70.00
vii.	Stella Jones (Toner Cartridge & Paper)	£86.52
viii.	Peter Lewis – cutting of keys	£10.40
ix.	Permission was granted to pay for electrical work that Gareth Williams has carried out on the Cawdor Hall and also pay for maintenance work with a limit of £600	

2. S/O

LAS [4weeks]	£89.28 due on 30/07/2017
Dwr Cymru/WW.....	£94.00

Signed _____ Date _____

Clerk's Salary	£358.33
BT	£20.29
PLUS NET	£24.00
CCC Rates	£314.00
PLWB	£1,539.80
SWALEC	£38.00

3. Credit

i. Rental of Courtyard, Cawdor Hall

UNIT 1	£156.00
UNIT 4	£.00
ii. Others.....	£335.00

4. Requests for Financial Assistance

- i. Plant Dewi - £50.00
- ii. Gwyl Hanes Cymru i Blant - £50.00

12. 07/17 Materion Angen Trafodaeth / Matters for Discussion

None

13.07/17 Sylwadau'r Cynghorwyr / Councillors' Comments

- 1. Cllr H Evans – i. the graffiti inside the egg is atrocious – Clerk to ask Wyn to try and get it off. Someone has also tried to deface the book
ii. it looks as if a table has gone missing from the castle meadow – Clerk to ask Wyn whether this is so
iii. Tourist information – questioned what was happening with this
- 2. Cllr P Lewis – i. Code of Conduct Training attended by himself and Cllr A Jones
ii. he had attended the Eisteddfod
iii. stated that Cllr A Jones does not wish to continue as line manager for Sally Thomas – it was proposed and accepted by Cllr M Webley

14. 07/17 Date of next meeting

The next monthly meeting will be held on Thursday 21st September 2017 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 9.30pm

Signed _____ Date _____

