



Cyngor Tref Castell Newydd Emlyn

Newcastle Emlyn Town Council

## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 16<sup>TH</sup> June 2022 at 7.00pm on Zoom  
Present:- Mayor – Cllr Jayne Ludgate, Councillors:- Allan Davies, Barry Evans, Cefin Evans, Hazel Evans, Alan Jones, Peter Lewis, Odette Little, Dave Thomas, Maureen Webley. Clerk: Stella Jones.

**1. 06/22 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – None

**2. 06/22 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance.- Cllr H Evans – 9.1. vii. 9.2.S/O ,

**3. 06/22 Heddlu / Police** – PCSO J Kedward gave the following report – re the toilet door – six youths had been identified by the school from the CCTV footage and will be getting warning letters. Three males were reported knocking on doors late at night in Castle Street these have been identified and details taken and will be receiving letters. Youths had been found laying on Playground equipment and were asked to keep away as well as pick up their litter. Cllr A Jones stated that there had been an incident where signs had been taken off a vehicle. Cllr H Evans stated that cars were continually parking half on the pavement half on the road in Ebeneser Street at the Junction with Penlon Rd and that something needed to be done about it by the police. Other councillors raised the following issues as this was happening in other places in town in particular Fountain Square and on the pavement in Sycamore Street, Church Lane and another nuisance spot is the junction from Market Square to the main street – this problem is making it difficult for mums with prams & pushchairs to manoeuvre and would be virtually impossible for wheelchair users. *It was resolved that the Clerk should write to CCC asking for double yellow lines to be placed on the road opposite the junction at Ebeneser Street.*

**4. i.06/22. I Gymeradwyo Cofnodion Cyfarfod Blynyddol 19.05.2022 / To approve minutes of the Annual Meeting held on 19.05.2022**

Proposer – Cllr. Allan Davies

Seconder – Cllr. Hazel Evans

**ii. 06/22. I Gymeradwyo Cofnodion Cyfarfod Misol ar 19.05.2022 / To approve the Minutes of the Monthly Meeting on 19.05.2022**

Proposer – Cllr. Cefin Evans

Seconder – Cllr. Dave Thomas

**5. 06/22 Materion yn Codi / Matters Arising**

Ref 6.v.07/21 Local Places for Nature – work has more or less been completed. Mencap will be there this Saturday(18th) carrying out some work and the two benches remain to be fixed in situ.

Ref 5. 10/21 Defib Sub Committee – all 5 defibs are in place and registered

Ref 11.4.ii.11/21 Muddy Path rear of Maesllewellyn – Cllr H Evans met WW at the site and they propose to send a camera down as they believe there is probably a hole in the pipe

Ref 10.2.05/22 Paint work for Clock Tower Staircase – Cllr A Jones had not had a quote as soon as he receives it it will be circulated to councillors

Ref 11.1.ii.05/22 State of Trees in Castle Grounds – update report – Paul Toft had visited the site along with several Councillors and noted which trees required attention. He highlighted the fact that there were many dead branches hanging over the footpaths that required immediate attention for H&S reasons. The quote for emergency work being £1,300 – it was resolved to ask him to do the work. Cllr P Lewis queried whether something could be done out of the felled timber, this would be looked into.

Ref 6.x.05/22 Gate for Attic Steps – Cllr H Evans had spoken to Mr Peter Walters and they were happy at the moment to defer the proposal and monitor the situation.

**6. 06/22 Gohebiaeth / Correspondence**

- i. email – CCC – vacant seat on Ysgol y Ddwylan Governors – Cllr D Richards of Llandyfriog was the present representative on behalf of the two Councils NCE happy for him to remain as Governor
- ii. email – Calon Hearts May Newsletter – circulated
- iii. email – CCC – Planning Applications 09.05.2022 - 13.05.2022 – circulated
- iv. email – OVW – Newsletter – circulated
- v. email – PWLB lending facility Repayment Notice - 20 June 2022

Signed \_\_\_\_\_

Date \_\_\_\_\_

- vi. email – CCC – Planning Applications 16.05.2022 - 20.05.2022 – *circulated*
- vii. email – Lin Martin – *circulated* – *the Clerk had responded appropriately*
- viii. email – Ian Larby – *circulated* – *the Clerk had responded appropriately*
- ix. email – CCC – Planning Applications 23.05.2022 - 27.05.2022 –
- x. email – CCC – Shared Prosperity Fund – *circulated*
- xi. email – Welsh Championship Cycle Road Race – *there was a good turn out to support the event*
- xii. email – CCC – Council supports fleeing families from Ukraine – *circulated*
- xiii. email – CCC – Planning Applications 30.05.2022 - 03.06.2022 – *circulated*
- xiv. email – OVW & NRW – NRW Board Recruitment – *circulated*
- xv. email – OVW – Welsh Government and National Lottery Heritage Fund - Local Places for Nature grant scheme – *circulated*
- xvi. email – Radio Fama – filming & recording in NCE next week – *should be out on S4C sometime in November*
- xvii. email – Ann Humphrey – *following discussion it was resolved that she be invited to attend the open day and given the opportunity of discussion with Councillors*

**7. 06/22 Adroddiadau Pwyllgorau / Committee Report**

**Finance Committee -**

**Rent** – Discuss the rental of Market Hall Units and Attic Theatre Rental – It was proposed to recommend to Full Council that rental stays the same for both for this year only with recommendation to increase next year.

**Toilet Cleaning** – It was proposed to recommend to Full Council that the hourly rate be increased from £9 per hour to £10 per hour.

**Clerk's Salary** – Cllr Hazel Evans left for this discussion. It was proposed to recommend to Full Council that the Salary be increased from £425 per month to £470 per month – Proposed – Cllr D Thomas      Seconded – Cllr B Evans

These recommendations were accepted by full council

**Emlyn Hall** – Cllr C Evans reported on the present situation regarding the building and enquired whether the council would be prepared to help by giving a loan to pay the insurance as at present it was not possible to access the hall funds. It was agreed that this matter should be put on the Agenda of next month's meeting.

**8. 06/22 Ceisiadau Cynllunio / Planning Applications**

None

**9. 06/22 Materion Ariannol / Financial Matters**

Budget Sheet – Monthly Budget Sheet – *was discussed and accepted*

**1. Invoice**

i.	Wyn Davies, Handyman(15/05/2022 – 05/06/2022).....	£595.00
ii.	Jenny Nichols-Long (19/05/2022 – 15/06/2022) .....	£252.00
iii.	J Lowry (14/05/2022 – 10/06/2022) .....	£324.00
iv.	Cardigan Bay Trading [Clock toilets May £19.99 & June£51.21] .....	£71.20
v.	Cardigan Bay Trading [Mart Toilets May£19.99 & June £19.99].....	£39.98
vi.	Zurich Insurance.....	£2,079.51
vii.	H Evans[printer paper for clerk].....	£4.75

**2. S/O**

LAS [per 4weeks] .....	£117.12
Clerk's Salary .....	£340.00
CCC[Rates] .....	£169.00
PLUS NET .....	£25.20
DWR CYMRU(PC).....	£22.00
ICO Payment .....	£35.00
GRAIG CHAPEL .....	£75.00

**3. Credit**

**i. Rental of Courtyard, Cawdor Hall**

UNIT 1 [Karen Wilkinson].....	£165.00
UNIT 2 [Teresa Donohue].....	£165.00
UNIT 4 [Diane Newman].....	£177.33
SLA TOILETS .....	£569.44
TNL COMMUNITY GRANT.....	£10,000.00
TIVY HALL[donations box to toilet fund] .....	£90.00
UNIT 4 [Electricity] .....	£44.46

**4. Requests for Financial Assistance**

None

Signed \_\_\_\_\_

Date \_\_\_\_\_

**10. 06/22 Materion Angen Trafodaeth / Matters for Discussion**

- a) Cynghorwyr sy'n ymddeol / *Retiring Councillors*
- b) Sefydlu Maer / *Mayor Making Ceremony*
- c) Operation London Bridge

*As time had run out it was resolved that a special meeting be held on the 29<sup>th</sup> June at the Cawdor Hall to discuss the above three items.*

**11. 06/22 Sylwadau'r Cynghorwyr / Councillors' Comments**

- 1. Cllr A Davies – congratulated the display in the Cawdor Hall for the Jubilee Celebrations
- 2. Cllr O Little – i. queried whether the hanging baskets on the Cawdor Hall building were being watered as they looked a little sorry for themselves – Cllr P Lewis stated that the automatic watering pump wasn't working so he had got a new one from Trefhedyn so everything should be fine now.
- 3. Cllr A Jones – i. thanked the Mayor & Deputy Mayor for their hard work in preparing the Cawdor Hall and washing down the notice boards in town.
- 4. Cllr M Webley – i. stated that Mrs Ruth Jones widow of the late Ken Jones [past Mayor & renowned historian] had asked whether she could put a bench somewhere in town in his memory – *different options were discussed and these will be taken back to R J for feedback*  
ii. asked could something be done to repair the sorry state of the bench outside the NFU Offices - *Cllr B Evans said he would do the repair work*
- 5. Cllr D Thomas – i. stated that Theresa Cresswell was happy to hear that they could clear the bushes in the Castle Grounds
- 6. Cllr J Ludgate – i. for the Grant Funding Project asked whether the Gallery could be used for Art Workshops in conjunction with the Art Festival to get a start on the project – *this was agreed*  
ii. Information Day Saturday 25<sup>th</sup> June – asked could all Councillors available to attend on the day to please get in touch so that a rota or something could be arranged – *it was asked that information leaflets be forwarded to Councillors to bring them up to speed on the Project.*  
iii. apologised that she would be unable to attend the next meeting

**12.06/22 Date of next meeting**

Dyddiad Cyfarfod Misol ar Gorffennaf 21ain 2022 am 7.00yh / *Next Monthly Meeting July 21<sup>st</sup> 2022 at 7.00pm*

There being no further business the meeting terminated at 9.25pm

Signed \_\_\_\_\_ Date \_\_\_\_\_