



## MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 18<sup>th</sup> February 2016 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, Present:- Councillors:- Pauline Evans [Mayor], Kelvin Baker, Allan Davies, Hazel Evans, Alan Jones, Peter Lewis, Odette Little, Maureen Webley. Clerk: Stella Jones.

**1. 02/16 Ymddiheiriadau am Absenoldeb / Apologies for Absence** – Cllr C Evans, G Williams.

**2. 02/16 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below**

Finance – Cllrs H Evans:- 9.3. Finance - S/O,

Two members of the Attic Theatre were present to voice their concerns at the severe damp back stage. It was agreed that Cllr P Lewis would make arrangements with Alan Thomas to make a site visit.

**3. 02/16 Heddlu / Police** – Apologies – Clerk to report to PC I Ayers that there was a car continually speeding around the Cawdor Hall in the evenings and at the weekend

**4. 01/16 a) I Gymeradwyo Cofnodion Cyfarfod Misol 21.01.16 / To approve the Minutes of the Monthly Meeting on 21.01.16–** These were accepted as a true and correct record

Proposed by Cllr Allan Davies

Seconded by Cllr Alan Jones

**5. 01/16 Materion yn codi / Matters arising**

Ref 12.i.b)02/14 Town Road Improvement Scheme – no further developments from Ceredigion CC as yet.

Ref 10.02/15 Cawdor Hall – the final claim has gone in to HLF, final documents have been presented by Alan Thomas. The £13,000 will be paid to the Council once all the paper work has been completed.

Ref 6.xxiv.05/15 Committee Room, Cawdor Hall – re the electrical work to be completed for the Attic Theatre - Cllr Alan Jones stated that he has been unable to pinpoint Cllr G Williams regarding the work that needs to be undertaken.

Ref 11.09/15 Market Hall Units – Units 1,2 & 3 are now empty – it was agreed that a To Let sign be placed in the windows. It was agreed that a special meeting be arranged for Thursday 25<sup>th</sup> February 2016 at 6pm.

Ref 6.ii.10/15 RBL & Council Meeting – a letter had been received from the RBL stating that they would be accepting the Councils' Committee Room on the third Tuesday of every month and that the roll of honour to be placed on the wall in the corridor between the units.

**6. 02/16 Gohebiaeth / Correspondence**

- i. Lucy Draper Unit 3 – thanking the Council for giving her the opportunity to try
- ii. Cardigan Town Council – requesting letter of support – it was agreed to support.
- iii. NCEmlyn RBL – as dealt with in Ref 6.ii.10/15 above
- iv. e-mail – OVW – Response to the proposal on the provision of court and tribunal services in Wales – *circulated*
- v. e-mail – Pamela Gaunt – enquiring about progress - a sponsor will pay for aluminium backing for the signs
- vi. e-mail – Tahnee Canon – requesting a meeting with Finance Committee
- vii. e-mail – CCC – Planning Applications 18.01.2016 - 22.01.2016 – *circulated*
- viii. e-mail – Ruth Rowland Unit 1 – *circulated – giving notice to vacate unit*
- ix. e-mail – CCC – Planning Applications 25.01.2016 - 29.01.2016 – *circulated*
- x. e-mail – Matt Honey – stating that he would not be taking Unit 3
- xi. e-mail – CCC – Planning Applications 01.02.2016 - 05.02.2016 - *circulated*
- xii. e-mail – David Faulkner - Newcastle of the World - Newcastle Emlyn – *circulated*
- xiii. e-mail – Melanie Davies – Attic Theatre – *photos circulated – stating their concern regarding the damp that has appeared in the theatre – Alan Thomas to make a site visit along with Cllr P Lewis*
- xiv. e-mail – Steve Robinson – Digital Inclusion Training in Carmarthenshire – *circulated & noted*
- xv. e-mail – Historical Promotions – Queen Elizabeth II 90th Birthday Celebration Entertainment 2016 – *tabled*
- xvi. e-mail – OVW – Quick Check Training Finder - Mid Region – *circulated & noted*
- xvii. e-mail – One Voice Wales Response - Draft Local Government (Wales) Bill Consultation – *circulated & noted*
- xviii. e-mail – OVW - One Voice Wales Final Response - Local Government (Wales) Bill Consultation – *circulated & noted*

Signed \_\_\_\_\_

Date \_\_\_\_\_

- xx. e-mail – WGSi – IRPW - Annual Report – *circulated & noted*
- xxi. Proludic Play & Sports area equipment

**7. 02/16 Adroddiadau Pwyllgorau / Committee Report**

None

**8. 02/16 Ceisiadau Cynllunio / Planning Applications**

None

**9. 02/16 Materion Ariannol / Financial Matters**

1. Membership of One Voice Wales 2016/17 – renewal .....£157.00 – agreed to renew.
2. **Report from Finance Committee** – it was recommended that an e-mail be sent to Tahnee Cannon stating that the Council is happy to refund £300(deposit & incurred expenses) – this was agreed upon by all. Lucy Draper whom has vacated Unit 3 is also to be reimbursed her £200 deposit. It was recommended that shop units sign be put up in the windows. The toilets need to be open at 8am – someone has offered to open up if J Williams is unable to do so, there had also been a complaint that the toilets were not clean – Clerk to write to Mrs J Williams.  
It was recommended and passed by a majority vote that the Development Officer should be asked to attend the next meeting and to bring all details of bookings and rental with her.

**3. Invoice**

|       |   |         |
|-------|---|---------|
| i.    | Wyn Davies, Handyman(no invoice had been received)..... | £.00    |
| ii.   | J Williams Toilet cleaning(January) .....               | £217.00 |
| iii.  | Cleaning materials .....                                | £21.59  |
| iv.   | Nerys Davies(underpayment refund).....                  | £22.44  |
| v.    | Nerys Davies .....                                      | £716.12 |
| vi.   | HMRC .....  | £246.52 |
| vii.  | Refund for Unit 1 .....                                 | £126.67 |
| viii. | BES .....   | £24.41  |

**4. S/O**

|      |                      |                                |
|------|----------------------|--------------------------------|
| i.   | LAS [4weeks] .....   | £41.76 (payable on 25/02/2016) |
| ii.  | Dwr Cymru /WW.....   | £67.50                         |
| iii. | Clerk's Salary ..... | £335.96                        |
| iv.  | BT .....             | £18.58                         |
| v.   | SWALEC .....         | £25.00                         |
| vi.  | PLUS NET .....       | £24.00                         |

**5. Credit**

|     |   |           |
|-----|---|-----------|
| i.  | Unit 4 [Rental] .....                   | £216.67   |
| ii. | Grant for D/O salary .....              | £1,714.56 |
|     | <u>Rental of Courtyard, Cawdor Hall</u> |           |
|     | Cantref .....                           | £14.00    |

**6. Requests for Financial Assistance –**

- Radio Glangwili - noted
- Teenage Cancer Trust Wales - noted
- Marie Curie - noted
- Carmarthenshire CAB - noted
- URDD – National Eisteddfod - noted

**10. 02/16 Adroddiadau Timau Cynllun / Project Team Reports**

None

**11. 02/16 Materion Angen Trafodaeth / Matters for Discussion**

1. Queen's 90<sup>th</sup> Birthday Celebrations
2. Permanent Christmas tree

The above items to be placed on the agenda of the next meeting.

**12. 02/16 Sylwadau'r Cynghorwyr / Councillors' Comments**

None

The next meeting will be held on Thursday 17<sup>th</sup> March 2016 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.  
There being no further business the meeting terminated at 9.05pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

