Cyngor Tref Castellnewydd Emlyn



Newcastle Emlyn Town Council

MINUTES

Minutes of the monthly meeting of Newcastle Emlyn Town Council held on Thursday 19th January 2017 at 7.30pm at The Cawdor Hall, Newcastle Emlyn, <u>Present</u>:- Councillors:- Odette Little [Mayor], Kelvin Baker, Hazel Evans, Pauline Evans Alan Jones, Maureen Webley, Clerk: Stella Jones.

1. 02/17 Ymddiheiriadau am Absenoldeb / Apologies for Absence – Cllrs Allan Davies, Cefin Evans, Peter Lewis.

2. 02/17 Datgelu Diddordeb Personol ac Ariannol dan Eitemau Busnes sydd wedi eu Rhestru Isod / To Disclose Personal & Pecuniary Interests in Items of Business listed below

<u>Finance</u> – 9.2.x S/O Clerk Salary, xii. – Cllr H Evans, 9.3.x – Cllr A Jones <u>Correspondence</u> – 6.xv. Cllr A Jones

<u>3. 02/17 Heddlu / Police</u> – PCSO Jeff Kedward – the Egg in the castle was vandalised – the question was asked by Councillors as to whether there would be funding available with the Police Authority in assisting with the purchase of CCTV Cameras in the castle. It was suggested that a meeting could be arranged with the new Commissioner.

<u>4. 01/17 a) I Gymeradwyo Cofnodion Cyfarfod Misol 17.11.16 / To approve the Minutes of the Monthly Meeting</u> <u>held on 17.11.2016</u>-

Proposed by Cllr M Webley

Seconded by Cllr H Evans

5. 02/17 Materion yn codi / Matters

<u>Ref 10.02/15 Cawdor Hall –</u> CIIr K Baker said that he would find a builder to do the work, he was asked to keep the Clerk in the loop

<u>Ref 6.xvii.06/16 Outstanding electrical work –</u> the electrical work has been complete, it was agreed that Joe Thomas of Live and Direct be asked to complete the work on the CCTV cameras

<u>Ref 7.06/16 Day Centre – the future</u> – this will have to be dealt with at a later date as for various circumstances it has not been possible to meet.

<u>Ref 11.10/16 Castle Lights & CADW</u> – Cllr A Jones stated that following a telephone conversation CADW did not foresee a problem regarding putting lights and cameras on a pole in the castle grounds. A meeting has been arranged for next week.

<u>Ref10.ii.10/16 Adopt a Red Kiosk</u> – Clerk had heard from BT regarding adopting the kiosk in the centre of town and was told that it was in the consultation process with CCC.

<u>Ref.b.11/16 Town Pavements</u> – Clerk had not received a reply from Ruth Mullen of CCC only an acknowledgement of the letter. The matter of loose pavements outside Cross Patch was raised – Cllr H Evans to deal with this matter.

6. 01/17 Gohebiaeth / Correspondence

- i. Mid & West Wales Fire and Rescue Service Stakeholders Review form completed by Clerk
- ii. email Carmarthenshire Citizens Advice Quarterly Newsletter circulated

iii. email – Aviva Community Fund - Finalists announced - circulated

iv email - Dyfed Powys Police - Police Precept Consultation - circulated & noted

- v. email CCC Planning Applications 14.11.2016 18.11.2016 circulated
- vi email One Voice Wales' information bulletin circulated

vii. email – CCC – Planning Applications 21.11.2016 - 25.11.2016 – *circulated*

viii. email – OVW – The Draft Account and Audit (Wales) (Amendment) Regulations 2016 – circulated & noted

ix. email – CCC – Planning Application 28.11.2016 - 02.12.2016 – circulated

x. email – Mid & West Wales Fire Service – Newsletter Nov 2016 – circulated

xi. email – OVW – Pensions Seminar Monday 16th January 2017 – circulated & noted

xii. email - OVW - Consultation on changing the name of the National Assembly - circulated & noted

xiii. email – Future Generations Commissioner – Networking Opportunities for the Future Generations Commissioner – circulated

xiv. email – BT Payphones – dealt with under matters arising

xv. email - Mark Evans UNISON - Library Cuts - circulated & noted

xvi. email – GoSafe News December 2016 – circulated & noted

Signed _____

Date_____

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xvii. email – CCC – Budget Consultation 2017/20 <u>http://ilocal.carmarthenshire.gov.wales/consultations/budget-consultation-201720/</u> – circulated & noted

- xviii. email Older People's Commissioner for Wales's Newsletter circulated
- xix. email CCC Planning Applications 05.12.2016 09.12.2016 circulated
- xx. email CCC Planning Applications 12.12.2016 16.12.2016 circulated
- xxi. email Wales GSI Independent Remuneration Panel for Wales circulated
- xxii. email OVW Pensions Seminar Monday 16th January 2017(reminder) circulated
- xxiii. email Welsh Transport Appraisal Guidance (WelTAG).
- xxiv. email OVW Buckingham Palace Garden Parties 2017 circulated
- xxv. email CCC Community and Town Council Elections 2017 circulated & noted
- xxvi. email CCC Planning Applications 19.12.2016 23.12.2016 circulated
- xxvii. email CCC Local Government Elections Statutory Timetable Thursday 4 May 2017 circulated & noted
- xxviii. email CCC Planning Applications 26.12.2016 30.12.2016 circulated
- xxix. email CCC Planning Applications 02.01.2017 06.01.2017 circulated
- xxx. email Jill Sutton on behalf of NCE Traders letter of thanks for getting the Christmas lights ready in time for the town traders Christmas Warmup Weekend

xxxi. email - CCC - Promoting Newcastle Emlyn Town Council and its services on Dewis Cymru :-

Dewis Cymru Homepage - https://www.dewis.wales Town Council Entry on the website -

https://www.dewis.wales/ResourceDirectory/ViewResource.aspx?id=3759 xxxii. email – CCC – Caulculation of Council Tax Base (447.10), Precept Form

xxxiii. CCC – Invitation to Saint David's Parade, Carmarthen on Saturday 25/02/2017 at 11.00am from Carmarthen Park xxxiv. RBL Dinner 20/01/2016 at the Rugby Club NCE.

- xxxv. CCC Invitation to Mayor to Chairman's Charity Concert on 4/2/2017, Llanelli Mayor unable to attend
- xxxvi. SSE Contract renewal Cllr A Davies to look into this

7. 01/17 Adroddiadau Pwyllgorau / Committee Report

- a. Community Officer Report no report had been received
- b. <u>Christmas Lights</u> Cllr A Jones thanked everyone for their help in getting things ready. It was agreed that the Clerk send a letter of thanks to Mr Ceirios Davies, as he had now sold his cherry picker and was unable to help this year, for giving the use of the machine for free over the years. Clerk to make enquiries to the possibility of hiring/borrowing the Carmarthen Town Cherry Picker for checking the anchor points later in the year. There had been a suggestion to the Mayor that a metal Christmas tree be placed in Fountain Square. It was also suggested that one could be placed opposite EdedaJ, costings to be looked into and then discussed later on in the year.
- c. <u>Victorian Night</u> the mayor stated that it had been a successful event this year again. All went well with the presentation of awards in Gwesty'r Emlyn and Cllr A Jones stated that the local rugby choir was a definite asset to the proceedings.

8. 01/17 Ceisiadau Cynllunio / Planning Applications

Cais Cynllunio-Ymgynghori / Planning Application Consultation -

W/34788 – Maxwell Associates – Niall Maxwell, Building rear of former Cawdor Hotel, College Street SA38 9AS – demolition of existing assumed hotel accommodation – no objections.

9. 01/17 Materion Ariannol / Financial Matters

1. <u>Budget & Precept</u> – Careful consideration was given for the budget forecast and on the basis of this it was agreed that the Precept be raised by 4% following the recommendation of the Finance Committee. Proposed by Cllr M Webley Seconded by Cllr C Evans

2. Recommendations from Finance Committee -

It was agreed to increase the budget for CCTV. The DO job was discussed at length and it was agreed to extend the contract to the end of January for proper hand over and for all outstanding rent arrears, bookings etc to be sorted. It was agreed that a Caretaker was needed for the Cawdor Hall, the salary to be negotiated with minimum being £8 and maximum £10 but interim arrangements with ClIrs taking shared responsibility for opening/closing with ClIr A Jones taking responsibility for meeting prospective tenants.

3. <u>Invoice</u>

| i. | Wyn Davies, Handyman(20/11/16 –15 /01/17) | £297.00 |
|----------------------|--|------------------------------|
| ii. | J Williams Toilet cleaning(Dec) | £189.00 |
| iii. | Cleaning materials (Dec) | £21.59 |
| iv. | Nerys Davies | £ 384.00 x 2 |
| ν. | HMRC | £96.00 x 2 |
| vi. | Joe Thomas | £134.52 |
| vii. | Wales Audit Office | £276.00 |
| viii. | Jenny Wheeler | £340.82 |
| ix. | Dŵr Cymru | £73.33 |
| х. | Alan Jones (Christmas Lights) | £420.00 |
| vii. viii. ix. | Wales Audit Office Jenny Wheeler Dŵr Cymru | £276.00 £340.82 £73.33 |

| xi. | Parc Pillau (Hire of JCB & driver) | £960.00 |
|------|------------------------------------|---------|
| xii. | Hazel Evans (Christmas tree) | £186.97 |

4. <u>S/O</u>

| LAS [4weeks] | £105.00 due on 30/12/2016 | |
|----------------|---------------------------|--|
| LAS [4weeks] | £84.84 due on 30/01/2017 | |
| Dwr Cymru/ŴW | | |
| Clerk's Salary | £358.33 X2 | |
| BT [Dec & Jan] | | |
| | | |
| CCC Rates | £470.00X2 | |
| GRAIG CHAPEL | £75.00 | |
| SWALEC | £38.00 due on 01/12/16 | |
| SWALEC | | |
| PWLB | | |
| | | |

5. Credit

Rental of Courtyard, Cawdor Hall

| UNIT 4[Deposit] | £250.00 |
|-----------------|-----------|
| | £90.00 |
| CCC Precept | £8,551.12 |
| | £620.00 |
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6. Requests for Financial Assistance -

Tenovus – not local

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10. 01/17 Materion Angen Trafodaeth / Matters for Discussion

There were no matters for discussion. It was proposed that the following items be placed on the Agenda of the next meeting i. Mart Toilets

ii. Council Dinner

11. 01/17 Sylwadau'r Cynghorwyr / Councillors' Comments

1. Cllr C Evans thanked Cllr A Jones for coordinating the Christmas Lights this year and for his two sons for helping free of charge.

The next monthly meeting will be held on Thursday 16th February 2017 at The Cawdor Hall Committee Room, Market Square, Newcastle Emlyn at 7.30pm.

There being no further business the meeting terminated at 9.15pm

Signed _____ Date _____